

**Expression of Interest (Eoi)**

**FOR**

**GEOGRAPHICAL INDICATION (GI) REGISTRATION OF**

**HANDICRAFTS/MUSICAL INSTRUMENTS / FOOD ITEMS**

**OF BTR, ASSAM DURING THE YEAR 2022-23**

**Aronai & Dokhona**

**GROUPS –I**

**(BID DOCUMENT)**

**PUBLISHED BY**

**INDUSTRIES & COMMERCE**

**DEPARTMENT, BTC, KOKRAJHAR,**

**BTR, ASSAM**

Cost of Bid Document = Rs. 400.00

GOVT. OF ASSAM  
OFFICE OF THE ADDITIONAL DIRECTOR OF INDUSTRIES & COMMERCE  
BTC:::KOKRAJHAR

NO. IND/CHD/G-126/2022-23/

Dated Kokrajhar the 9<sup>th</sup> Mar'2023

**NOTICE INVITING EXPRESSION OF INTEREST(EOI)**

The Additional Director & CHD, Industries & Commerce Department, BTC, Kokrajhar on behalf of Bodoland Territorial Council(BTC), Kokrajhar, Assam invites Expression of Interest for selection of Agency(ies)/Institution(s) for taking up of consultancy service for Geographical Indication(GI) Registration of goods under Registration & Protection Act,1999 for the below mentioned 21(Twenty one) number of items of Boro community of BTR, Assam in 11(Eleven) Groups as mentioned below.

| Group No | Name of items for GI Registration | Time for completion | Cost of Bid (Rs.) |
|----------|-----------------------------------|---------------------|-------------------|
| I        | Aronai                            | 12 Months           | 400.00            |
|          | Dokhona                           |                     |                   |
| II       | Eri Silk/Indi Silk                | 12 Months           | 400.00            |
|          | Jwmgra                            |                     |                   |
| III      | Gamsa                             | 12 Months           | 400.00            |
|          | Keradapini                        |                     |                   |
| IV       | Napham                            | 12 Months           | 400.00            |
|          | Thorka                            |                     |                   |
| V        | Ondla/Onla                        | 12 Months           | 400.00            |
|          | Gwkha-Gwkhwi                      |                     |                   |
| VI       | Jou Gwram                         | 12 Months           | 400.00            |
|          | Jou Gishi                         |                     |                   |
| VII      | Maibra Jou Bidwi                  | 12 Months           | 400.00            |
|          | Gangar Dundia                     |                     |                   |
| VIII     | Kham                              | 12 Months           | 400.00            |
|          | Serja                             |                     |                   |
| IX       | Sifung                            | 12 Months           | 400.00            |
|          | Khardwi                           |                     |                   |
| X        | Narzi                             | 12 Months           | 400.00            |
|          | Gongona                           |                     |                   |
| XI       | Jotha                             | 12 Months           | 200.00            |

The bid document(s) will be issued to the interested applicants on written request and on payment of cost of requisite bid document wef 10.00 hrs of 10/03/2023 to 12.00 hrs of 20/03/2023 and will be received at the office of the undersigned up to 13.00 hrs of 20/03/2023 and will be open at 14.00 hrs of 20/03/2023 in presence of the bidders or their authorized representatives.

Further details may be seen in the EOI for the assignment and can be downloaded from the website [www.industriesbtc.in](http://www.industriesbtc.in).

Yours faithfully

Sd/-  
Additional Director & CHD  
Industries & Commerce Deptt.  
BTC, Kokrajhar

Memo No-IND/CHD/G-126/2022-23/

Dated Kokrajhar the 9<sup>th</sup> March'2023

Copy to –

1. The Secretary, Industries & Commerce Deptt, BTC, Kokrajhar for favour of kind information.
2. The Joint Secretary, Deptt. of Tribal Affairs, BTC, Kokrajhar for favour of kind information.
3. The Regional Officer & CHD, Information and Public Relations, Bodoland Territorial Council, Kokrajhar for favour of information & wide circulation in one issue of three widely circulated local dailies (English, Assamese & Bodo) of Assam on or before 10/03/2023.
4. The SSO to the Hon'ble CEM, BTC, kokrajhar for information.
5. The PS to the Hon'ble EM, Industries & Commerce Deptt. BTC, Kokrajhar for information.
6. The Computer Programmer, BTC Secretariat, Bodofa Nwgr, Kokrajhar for information. He is requested to up-load the matter in BTC Website ([www.bodoland.in](http://www.bodoland.in)) on or before **10/03/2023**.
7. Sri Dibyajyoti Das, AM for information. He is requested to upload the matter to the Deptt. Website [www.industriesbtc.in](http://www.industriesbtc.in) on or before **10/03/2023**.
8. The Notice Board.

Sd/-

Additional Director & CHD  
Industries & Commerce Deptt.  
BTC, Kokrajhar

## **BID SCHEDULE**

|                                       | Date       |       | Hours | Minutes |
|---------------------------------------|------------|-------|-------|---------|
| Publishing Date                       | 10/03/2023 |       |       |         |
| Start date of Issue of Bid Document   | 10/03/2023 | At    | 10    | 00      |
| Closing date of issue of Bid Document | 20/03/2023 | Up to | 12    | 00      |
| Seek Clarification Start Date         | 10/03/2023 | At    | 10    | 30      |
| Seek Clarification End Date           | 18/03/2023 | Up to | 12    | 00      |
| Bid Submission Start Date             | 10/03/2023 | At    | 10    | 30      |
| Bid Submission Closing Date           | 20/03/2023 | Up to | 13    | 00      |
| Bid Opening & Evaluation Start Date   | 20/03/2023 | At    | 14    | 00      |

**Note:-**

1. In the event of any bandh and holiday, same time on the next working day shall be taken in to account.
2. Place of Bid submission and opening- Office of the Additional Director & CHD, Industries & Commerce Deptt. BTC, Kokrajhar, Assam.
3. The bidder who submit the Bid downloading the Bid Document from website or whatsoever will have to deposit the requisite Cost of Bid Document in the shape of Bank Draft from any National Bank pledging in favour of "The Principal Secretary, Bodoland Autonomous Council, Kokrajhar.

Sd/-  
Addl. Director & CHD,  
Industries & Commerce Deptt.  
BTC, Kokrajhar

## TERMS & CONDITIONS

- 1) An individual or entity worked more than 25 GI Registration in one State with success stories.
- 2) An individual or entity contributed on GI at International forum mainly at WTO for raising India's concern.
- 3) An individual or entity contributed by way of awareness on GI at local and international level.
- 4) An individual or entity contributed for international project for GI.
- 5) An individual or entity written more than 50 articles on GI as promotion of GIs.
- 6) An individual or entity written books on GIs for protection and promotion of GIs amongst public.
- 7) An individual or entity contributed for GI Registration of Tribal Communities.
- 8) The Bidders will have to submit requisite cost of bid(non refundable) in the form of Bank Draft from any Nationalized/ Schedule bank duly pledged in favour of "The Principal Secretary, BTC, Kokrajhar".
- 9) The Rates quoted should be clearly written in figures and words.
- 10) In case of same rate is quoted by two or more valid bidders and found to be lowest, the Committee's decision will be final and binding upon the bidders.
- 11) The authority may ask for rate justification in case of the rates quoted by the bidder(s) are found unjustified.
- 12) Any correction should be initialed.
- 13) The bid without Cost of Bid document will summarily rejected.
- 10) Payment will be made on satisfactory progress/completion of the works subject to availability of fund.
- 11) The successful firm/entity shall inform the authority time to time about the progress of the work in writing.
- 12) The bidders are to submit requisite work done certificate/ report of similar nature works issued by concerned authority along with copy of work order.
- 13) The bidders are to submit copy of Registration, PAN card, GST.
- 14) No escalation of prices will be allowed in any circumstances.
- 15) Taxes as applicable will be deducted from the bill.
- 16) The Rates quoted should inclusive of Consultancy fees, Govt. fees and any other fees as required, Taxes, levies etc . Details of break up may be given.
- 17) The authority reserve the right not to proceed with the bidding process at any time without notice or liability and to reject the bid without assigning any reason.
- 18) The successful bidder will have to execute an agreement with the undersigned. The EoI Bid Document itself will be a part of Agreement.
- 19) Any dispute arising out of processing of offer and the work order shall be subject to jurisdiction of Hon'ble Guwahati High Court.
- 20) The bid(s) received after expiry of the deadline of the bid as indicated in the EoI Notice will not entertained for evaluation.
- 21) The authority is not bound to allot the work to the L-1 bidder.

## DISCLAIMER

The information contained in this Expression of Interest (EoI) Document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of Office of the Additional Director & CHD, Industries & Commerce Deptt., Kokrajhar, BTR, Assam or any of its employees, is provided to Applicants on the terms and conditions set out in this Document and such other terms and conditions subject to which such information is provided.

The purpose of this EoI Document is to provide interested parties with information that may be useful to them in the formulation of their Expression of Interest pursuant to this EoI Document. This EoI Document includes statements, terms & Conditions which reflect various assumptions and assessments arrived at by Office of the Additional Director & CHD, Industries & Commerce Deptt., Kokrajhar, BTR, Assam in relation to the assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This EoI Document may not be appropriate for all persons, and it is not possible for the Authority, its employees to consider the objectives, technical expertise and particular needs of each party who reads or uses this EoI Document. The assumptions, assessments, statements and information contained in this EoI Document, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EoI Document and obtain independent advice from appropriate sources.

Information provided in this EoI Document to the Applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Additional Director & CHD, Industries & Commerce Deptt., Kokrajhar, BTR, Assam accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The authority, its employees make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EoI Document or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the EoI Document and any assessment, assumption, statement or information contained therein or deemed to form part of this EoI Document or arising in any way in this Selection Process.

The Additional Director & CHD, Industries & Commerce Deptt. Kokrajhar, BTR also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this EoI Document.

The authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EoI Document.

The issue of this EoI Document does not imply that authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the assignment and reserves the right to reject all or any of the offers without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its offer including postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the authority or any other costs incurred in connection with or relating to its EoI.

#### **A) INTRODUCTION**

The Bodoland Territorial Region (BTR) is an autonomous council in the State of Assam. It is made up of 4(four) Districts on the below the foot hill of Bhutan and Arunachal Pradesh and predominantly inhabited by Bodo people and other indigenous communities of Assam. Bodos are one of the largest ethno linguistic group in Assam. They concentrated in the Northern the River Brahmaputra though they are have spread all over the North Eastern States of India. They have their own language. They have their rich culture and tradition. The musical legacy is represent their roots and culture. The traditional musical instruments that accompany their soul-string songs are Kham, Siphung, Serja, Tharka, Jotha, Gongona etc. which are very unique.

The Bodo women are very skill in weaving their traditional dresses. The looms for weaving traditional Attire is seen in each and every house of this region. Aronai, Dokhana, Jwmgra, Gamsa are the traditional attire of Bodo community. It has uniqueness and separate identity. Eri silk is abundantly produce in Bodaland Territorial Region. Most of the women of the region spine Eri silk from cocoon. The unique factor is that all activities from rearing of the silkworm to weaving happens within a village ecosystem.

Bodos are food lover. They have their traditional food items. Napham is made by grinding dry/smoked fish with specific leafy vegetables. Their favorite dishes are Onla, Narzi, Khardwi, gawkha-Gawkhi etc.

Bodos prepare traditional drinks(wine) from fermenting boiled rice. Jou Gwram, Jou Gishi, Maibra are the Bodo's Traditional drinks. It has nutritional value and unique taste and flavour.

In order to protect the uniqueness of products/ items & to protect the unauthorized use and thereby protecting the interest of not only the manufacturers but also the consumers & for promoting in the international market, it is very much essential for GI tagging of the concerned products.

#### **B) SCOPE OF WORK**

The scope of work includes collection of data from authentic sources, preparation of appropriate literature, writing the history of crafts, organization of seminars, workshops, interaction with consultative committee, coordination with the officials of both at Directorate & field level, presentation at different forums, filing of application, obtaining G.I certificates in both Part-A & Part-B etc. Part-B Registration will be taken up at an appropriate time as per the norms of G.I Registration.

c) DATA SHEET

| Activity                         | Description   |
|----------------------------------|---|
| Assignment Name                  | Selection of Agency(ies) / Institution for taking up G.I Registration work in 2022-23   |
| Name of the Client               | Industries & Commerce Deptt, BTC, Kokrajhar, Assam  |
| Nodal Officer<br>Contact details | Additional Director & CHD, Industries & Commerce, Deptt, BTC, Kokrajhar.<br>e-mail:<br><a href="mailto:chdkokrajhar@gmail.com">chdkokrajhar@gmail.com</a><br>Phone: 9678522123/<br>9435348185 |
| Address                          | Office of the Additional Director & CHD, Industries & Commerce, Deptt, BTC, Kokrajhar. Near Bodoland Bus stand. PO & PS:- Kokrajhar, PIN- 783370. Dist:- Kokrajhar, Assam.                    |
| Selection Method                 | By a Committee to be constituted for the said purpose   |

| Preparation of Eol              |  |
|---------------------------------|--|
| Date of Publication of Eol      | 10-03-2023   |
| Language                        | Eol shall be submitted in English language.<br>All correspondence for the assignment shall be in English language.   |
| Submission of Eol               | <p><b>The Eol shall comprise the following:</b></p> <ol style="list-style-type: none"> <li>1) SCHEDULE–A: Declaration</li> <li>2) SCHEDULE–B: Power of Attorney for Signing of BID</li> <li>3) SCHEDULE–C: Details of Agency / Institution</li> <li>4) SCHEDULE–D: Description of Experience of Agency/ Institution with photocopy of work order and work done certificates etc as mentioned in the terms and conditions.</li> <li>5) SCHEDULE-E: Bank Details of Agency / Institution i.e. AccountNo., Type of Account, Bank Name, Branch Name, Branch Address, IFSC Code.</li> <li>6) SCHEDULE - F: Quoted Rate</li> </ol> |
| Last date of submission of Eols | By 13.00 hrs on 20-03-2023   |
| Opening of Eols of Applicants   | At 14.00 hrs on 20-03-2023   |
| Time period for the assignment  | 12 months.   |
| Letter of Award                 | To be intimated to selected Organization   |
| Start Date                      | To be intimated to selected Organization   |

Note:

- a. The authority reserves the right to change any schedule.
- b. Eol must be received not later than time, date mentioned in the Fact Sheet.  
Eol that are received after the date line will not be considered.



**D) GENERAL TERMS & CONDITIONS**

**a. Eligibility:-**

Mentioned in the Terms & conditions from sl. No 1 to 7.

The relevant self attested copy of documents in support of the above claim should be furnished.

**b. EoI Process:-**

- i. Agency(ies) / Institution shall submit the EoIs in a sealed envelope. The name and address of the Agency(ies) / Institution with contact number should be mentioned on the envelope. The language of the EoI as well as the supporting documents shall be in English. The cover of the envelope should clearly mention "Expression of Interest for Selection of Agency(ies) / Institution for taking up G.I Registration work of 21 nos of items of Bodo community of Assam during 2022-23". It should contain the forms (Schedule A, B, C, D, E and F) and any other relevant documents, duly signed by authorized representative of Agency(ies) / Institution with Seal.
- ii. EoI documents complete in all respects may be submitted to Office of the Additional Director of Industries & Commerce, BTC, Kokrajhar, Assam through courier / speed post / hand-delivery only so that they are delivered to the address mentioned in the Data Sheet on or before the time and date mentioned in the Data Sheet. Any offer received after the closing time for submission of EoIs shall be returned unopened. Offers received by fax / E-mail will not be entertained.

**c. Documents to be submitted:-**

- (a) Copies of Work order along with the status in respect of execution of 25 (two) nos. of assignment for taking up of G.I Registration work in one State and other relevant records as mentioned in the terms and conditions.

**(b) Audited Statement of accounts for the year 2020-21 & 2021-22.**

- d. **Selection process:-** The Offers will be opened for scrutiny for selection. A committee constituted for the purpose shall examine the quoted price by the eligible applicant and a detail work order will be issued to the Agency / Institution selected by the Committee i.e.L1 offer on Part-A Registration work.
- e. **Filling the rates:-** All the Applicants should fill up the rate tendered in figure as well as in words. The EoI form may be filled in English and all entries made by hand in black/Blue ink. Over writing of rates are not permitted. All corrections should be attested by the Applicant. The rate indicated in words would be the final in case of any discrepancy arises with the rate indicated in figure.
- f. **Schedule of Payment:-** Payment will be released as shown in the Payment Schedule.
- g. All the disputes arise are under Guwahati jurisdiction.
- h. The **Additional Director, Industries & Commerce, BTC, Kokrajhar** reserves the right to reject any or all offers without assigning any reason or to accept any portion of the offer and award the remaining work to any other Agency / Institution.

**PAYMENT SCHEDULE**

| No | Particulars   | Percentage of payment (up to) |
|----|---|-------------------------------|
|    | <b>Inception report covering</b><br>a) Preparation and submission of an inception report covering, Scope and nature of the work, Research tools and work plan. Drafting of GI Application based on the details research and lab reports.<br>b) Preparation of GI Application along with the requisite documentation such as Form GI 1-A, Form GI 10-B   | 25%                           |
|    | <b>Interim report covering</b><br>a) Preparation of interim report preliminary findings for registration under GI act 1999.<br>b) Preliminary research with the help of secondary sources.<br>c) Field work for preliminary data collection through detailed research study pertaining to GI act.   | 50%                           |
|    | <b>Submission of Application to GI authority under Geographical Indications of goods (Registrations and protection) act 1999.</b><br>a) Detailed research study pertaining to GI act<br>b) Collection of evidences as per the requirement of GI to register the potential produce/product.  | 75%                           |
|    | <b>Post submission activities</b><br>a) Preparation and submission of progress report.<br>b) Follow-up with office at Controller General of Patent, Trademarks, Designs and Registrar of Geographical Indication.<br>c) Preparation and submission of Progress report about further communication from GI registry.<br>d) Issuing of Final GI Certificate from GI authority, Chennai and handover to concerned authority. | 100%                          |

Sd/-  
Additional Director & CHD  
Industries & Commerce Deptt.  
BTC, Kokrajhar

## 1.SCHEDULE– A

### DECLARATION

(On Agency / Institution letter head)

To,

Location, *Date*

The Additional Director & CHD, Industries & Commerce, Deptt, BTC, Kokrajhar.  
Near Bodoland Bus stand. PO & PS:- Kokrajhar,  
PIN- 783370. Dist:- Kokrajhar, Assam.

**Subject:** Selection of Agency(ies) for taking up G.I Registration work of 21 no items of Bodo Community of Assam

.Sir,

With reference to the Eol Document for Selection of Agency(ies) for taking up G.I Registration work of 21 no items of Bodo Community of Assam

.Sir,

1. dated ....., I/we, having examined the offer Document and understood their contents, hereby submit my / our offer for the captioned assignment. The Offer is unconditional and unqualified.
2. All information provided in the Offer and in the Appendices is true and correct.
3. This statement is made for the purpose of qualifying as an executor for undertaking the captioned assignment.
4. I / We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Offer.
5. I / We acknowledge the right of the Authority to reject our offer without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. We certify that in the last 03 (three) years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
7. We certify that we have not been barred by Government of Assam (GoA), or any other State Government in India (SG) or Government of India (GoI), or any of the Agency(ies) of GoA / SG / GoI from participating in their projects.
8. I / We have examined and have no reservations to the Eol Document, including any Addendum issued by the Authority.
9. I / We do not have any conflict of interest in accordance the Eol Document.
10. I / We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any assignment issued by or any agreement entered into with the Authority or any other public sector enterprise or any Government, Central or State; and
11. I / We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive

practice, undesirable practice or restrictive practice.

12. I / We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any offer that you may receive for the captioned assignment, without incurring any liability to the Agency(ies).
13. I/ We certify that we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the captioned assignment.
14. I/ We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any Agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
15. I / We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of the Agency / Institution, or in connection with the Selection Process itself, in respect of the captioned assignment and the terms and implementation thereof.
16. I / We have studied the EoI Document carefully and also understood the scope of the assignment. We understand that we shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of or concerning or relating to the Selection process including the award of assignment.
17. The Fee / Price has been quoted by me / us after taking into consideration all the terms and conditions stated in the EoI Document.
18. I / We agree and undertake to abide by all the terms and conditions of the EoI Document / Declaration. In witness thereof, I / we submit this Offer under and in accordance with the terms of the EoI Document.

Yours sincerely,

Authorized Signature with Seal

Name of the Signatory: \_\_\_\_\_

Designation: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Seal of the Bidder

**2.SCHEDULE – B**

**POWER OF ATTORNEY FOR SIGNING OF BID**

Know all men by the represents, we, (Name of the Institution / Agency(ies) and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms (Name), son / daughter / wife of and presently residing at, who is [presently employed with us / and holding the position of], as our true and lawful attorney (here in after referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Offer against the EoI Document for Selection of Agency(ies) for G.I registration of 21 nos of items of Bodo community of BTR, Assam during 2022-23 by Additional Director of Industries & Commerce, BTC, Kokrajhar (the “Authority”) including but not limited to signing and submission of all applications, Offer and other documents and writings, participate in meetings and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Service Agreement and undertakings consequent to acceptance of our Offer and generally dealing with the Authority in all matters in connection with or relating to or arising out of our EoI for the said assignment and / or upon award thereof to us and / or till the entering into of the Agreement with the Authority.

And we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHERE OF WE, (Name of the Institution / Agency(ies) and address of the registered office),THE ABOVE NAMED PRINCIPAL HAS EXECUTED THIS POWER OF ATTORNEY ON THIS\_\_ DAY OF, 2022.

Yours sincerely,

Authorized Signatory with Seal

Name of the Signatory: \_\_\_\_\_

Designation: \_\_\_\_\_

Name of Agency \_\_\_\_\_

Address: \_\_\_\_\_

Seal of the Agency / Institution

**3.SCHEDULE – C**

**DETAILS OF AGENCY/INSTITUTION**

(On Agency / Institution's letter head)

- (a) Name of Agency / Institution
- (b) Address of the office(s)
- (c) Date of incorporation and / or commencement of business (Please attach certified copy of registration of Agency / Institution)

Details of individual(s) who will serve as the point of contact / on behalf of the Bidder.

- (a) Name
- (b) Designation
- (c) Company/Firm
- (d) Address along with Pincode
- (e) Telephone number
- (f) E-mail address
- (g) Fax number
- (h) Mobile number

Authorized Signatory with Seal

## 2. SCHEDULE- D

Description of Experience of Agency / Institution: The participants are advised to submit the work order of similar kind of assignment.

Authorized Signatory with Seal

### **3. SCHEDULE – E**

Bank Details i.e. Account No., Type of account, Bank Name, Branch Name, Branch Address, IFS Code.

Authorized Signatory with Seal



**4. SCHEDULE-F**

EOI No- IND/CHD/G-126/2022-23/

Dated Kokrajhar the 9<sup>th</sup> Mar'2023**Group No- I****PRICE BID**

| Activity   | Name of items | Offer price (Rs) | Total amount in figures & words (Rs) |
|--|---------------|------------------|--------------------------------------|
| A) Preparation and submission of an inception report covering, Scope and nature of the work, Research tools and work plan. Drafting of GI Application based on the details research and lab reports.   | Aronai        |                  |                                      |
| B) Preparation of GI Application along with the requisite documentation  |               |                  |                                      |
| C) Preparation of interim report preliminary findings for registration under GI act 1999.  |               |                  |                                      |
| c) Field work for preliminary data collection through detailed research study pertaining to GI act.<br>Submission of Application to GI authority under Geographical Indications of goods (Registrations and protection) act 1999..<br>Post submission activities | Dokhana       |                  |                                      |
| d) Preparation and submission of progress report.  |               |                  |                                      |
| e) Follow-up with office at Controller General of Patent, Trademarks, Designs and Registrar of Geographical indication.  |               |                  |                                      |
| f) Preparation and submission of Progress report about further communication from GI registry.   |               |                  |                                      |
| g) Issuing of Final GI Certificate from GI authority, Chennai and handover to concerned authority  |               |                  |                                      |

Authorized Signatory with Seal

